

**School Board Meeting Minutes
Griswold Community Schools
Monday, May 16, 2022**

The Board of Education met for its regular meeting on Monday, May 16, 2022 in the Conference Room. President Rob Peterson called the meeting to order at 5:30 p.m. Board members present were Ryan Askeland, Scott Hansen, Aaron Houser, Erika Kirchhoff, Rob Peterson, Don Smith. Absent: Scott Peterson. Also present were Superintendent David Henrichs, Business Manager/Treasurer Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Athletic Director Troy Nicklaus, Griswold Mayor Brad Rhine, and Griswold City Manager Ted Marciniak.

- **Reading of Mission Statement:** Board member Kirchhoff read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Askeland to approve the agenda with the removal of item #7 *Presentation On Addition Of Art Club*. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** City Manager Marciniak notified the board that the City plans to TIF the area south of the bus barn and will need the school board's support in order to complete the process. Mayor Rhine asked for volunteers to help with Griswold Old Soldiers Reunion events.
- **Superintendent's Report:** Month in review reports were given by the Superintendent, Elementary principal, Secondary Principal, and Athletic Director. Henrichs reviewed his employment evaluation held with the Lenox school board and the estimated property insurance increases for next year.
 - **Thank You Cards** – Card from Ann Jones for staff wage increases.
 - **The Month in Review – Administration** – Horton reported the elementary now has two open teaching positions for the 2022-2023 school year and asked the board's opinion on advertising for these positions with a signing bonus. Lajko notified the board that she will have the 2022-2023 student handbook changes done for the next meeting, still needs to fill the FCS teaching position, and thanked the board, PTO, parents, community members, staff and teachers who have made this year successful. Nicklaus highlighted open coaching positions for 2022-2023.
 - **Board Learning Opportunities** – Henrichs presented certificates to Board Members in recognition of Board Appreciation month.
- **Consent Agenda:** Motion by Askeland to approve the consent agenda as amended.
 - Minutes of the Regular Meeting April 18, 2022
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Resignations:** Mark Carlton – Assistant HS Baseball Coach, Thomas Dunkle – Musical Sponsor, Danika Kentner – Elementary Teacher, Kerrie Tischer – Music Accompanist, Juan Ramos – MS Volleyball Coach, Donna Blair – Elementary Teacher (effective at the end of the 2021-2022 school year)
 - **New Hires:** Scott Robinson – Summer Custodian up to 30 hours per week at \$14/hour, Britany Karwal – Elementary Classroom Teacher (pending release of current contract with CAM, a \$7,000 signing bonus to be paid in equal installments over two years at the end of each year), Elsa Casey – Co-Musical Sponsor, Brianna McCollum – Co-Musical Sponsor, Speech Coach, and Debate Coach, Tara Littler-Scholl – Yearbook Sponsor, Matthew Spunaugle – Assistant HS Baseball Coach, Abby Fleharty – MS Volleyball Coach, Karla Wilson – MS Volleyball Coach
 - **TLC Positions:** Christi Johnson – Elementary Instructional Coach, Sandy Nelson – MS/HS Instructional Coach, Gina Kroon – MS/HS SEL Coordinator, Rachel Kramer, Rachel Larsen, and Becky White – Elementary PD Collaborators, Laura Michael, Pat Carlson, and Seth Lembke – MS/HS PD Collaborators, Tara Littler-Scholl – Communication Coordinator, Carrie Harrison – Elementary SEL Coordinator, Lisa Butler – Elementary Mentor, Andy Everett – MS/HS Mentor

- Gifts, Memorials, Bequests – \$500 from Lisa Holmes that will be used towards a purchase of an AED to be placed near the concession stands.

Seconded by Hansen, motion carried all ayes.

- **Old Business**

- **Board Policies – Second Reading** – Motion by Kirchhoff to approve the Superintendent's recommendation to waive the second reading and approve board policies 502.7, 502.8, 502.8E1, 502.8R1, 502.9, 502.10. Seconded by Houser, motion carried all ayes.
- **Presentation On Addition Of Art Club** – item was removed
- **Consider Approval Of Supplementing State Teacher Retention Bonus** – Board discussed several factors including which staff members did not receive the State teacher retention bonus, if those individuals were teaching in the classroom full-time during COVID, the State's eligibility guidelines to receive the bonus, and the fact that the district already made plans to compensate all employees with a separate retention bonus. Motion by Askeland to deny the requested supplemental state teacher retention bonus. Seconded by Hansen, motion carried 5 – 1 (Houser).

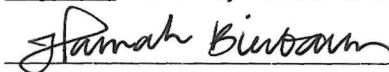
- **New Business**

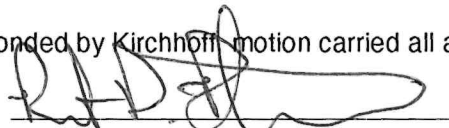
- **Consider Approval Of Copy Machine Lease** – Motion by Askeland to approve the 63 month copier lease with JQ Office Equipment as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval Of Social Worker Agreement** – Motion by Houser to approve the Social Worker Agreement with Green Hills AEA for the 2022-2023 school year. Seconded by Hansen, motion carried all ayes.

Establish Activity Pass Fees For 2022-2023 – Henrichs reviewed the current activity pass fees. Motion by Hansen to accept the Superintendent's recommendation to change the adult activity pass fee from \$85 to \$90 per year and leave all others the same for 2022-2023. *(High School events are \$5 for adults and students (including senior citizens); Junior High and JV events are \$3 for adults (including senior citizens) and students. Adults may purchase an activity pass that covers High School and Junior High events for \$90 per year, Senior citizens for \$70 per year, and students from other districts for \$40 per year.)* Seconded by Houser, motion carried all ayes.

- **Approve Fuel Bid Specifications** – Motion by Askeland to approve the fuel bid specifications as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Approve Technology Support Bid Specifications** - Motion by Hansen to approve the technology support bid specifications as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval Of Spanish III/IV Waiver For 2022-2023** – Motion by Askeland to approve a waiver for Spanish III/IV for the 2022-2023 school year as there are no students currently enrolled in Spanish III or IV. Seconded by Hansen, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 503.1, 503.1R1, 503.2, 503.3, 503.3E1, 503.3R1, 503.4, 503.5, 503.6, 503.6E1, 503.6E2, 503.6E3, 503.6R1

- **Adjourn:** Motion by Houser to adjourn at 6:28 p.m. Seconded by Kirchhoff, motion carried all ayes.


Hannah Bierbaum, Board Secretary
(Next regular meeting June 20, 2022)


Rob Peterson, President

GRISWOLD COMMUNITY SCHOOLS**CLAIMS APPROVED****OPERATING FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A-TEC RECYCLING INC.	Fees	670.63
ALBIREO ENERGY LLC	Contract	3,893.40
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,279.64
BLICK ART MATERIALS	Supplies	181.79
CAMBLIN MECHANICAL	Repairs	1,988.93
CAPPEL'S	Supplies	255.28
CENTRAL IOWA DISTRIBUTING, INC	Supplies	2,290.50
CITY OF GRISWOLD	Water & sewer	1,079.12
COUNCIL BLUFFS COMM SCHOOL DIST	Sp. Ed. Open Enrollment	4,263.20
DETER MOTOR COMPANY	Keys	138.88
FASTENAL COMPANY	Supplies	450.05
FIRST NATIONAL BANK	Supplies/background check/ad/travel	2,704.73
GLENWOOD COMM. SCHOOLS	APEX	10,129.96
GRISWOLD AMERICAN	Minutes/claims/ads	283.54
GRISWOLD FFA	Flowers	145.00
HEARTLAND ENVIRONMENTAL DIST. INC.	Supplies	818.71
HORTON, NIGEL	Reimbursement	137.35
HYVEE FOOD STORES INC.	Flowers	60.00
IMAGINE LEARNING LLC	Subscription	10,500.00
IOWA CHORAL DIRECTORS ASSOCIATION	Medallion/certificates	28.00
IOWA DEPARTMENT OF HUMAN SERVICES	Medicaid billing	2,416.99
IOWA HIGH SCHOOL MUSIC ASSOC	Dues	25.00
J W PEPPER & SON, INC.	Music	1,255.59
J.D. WYMAN SERVICE	Repair	40.00
JOSTEN'S	Diplomas/covers	32.50
LAJKO, STEPHANIE	Reimbursement	60.00
LENOX COMM. SCHOOL DISTRICT	Sharing agreement	24,725.68
MCI	Long Distance Charges	49.20
MIDAMERICAN ENERGY	Electricity	7,344.44
MIDWESTDATA	Labor	125.00
MORTENSEN INFORMATION TECHNOLOGY SERVICES	Technology support	1,000.00
NELSON, SANDY	Reimbursement	23.25
PERFECTION LEARNING CORP.	Books	536.57
PLUMB SUPPLY CO - RO	Supplies	70.96
REALLY GREAT READING, LLC	Workbooks	112.00
RIEMAN MUSIC	Repairs/Saxophone	6,072.11
ROSSELL, JODY	Reimbursement	400.00
SANDBOTHE FIRESTONE	Tires	485.44
SCHOOL ADMINISTRATORS OF IOWA	Membership	799.00
SMITH, AMY	Reimbursement	20.00
SOFTWARE UNLIMITED, INC.	Subscription	6,150.00
SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas	5,412.43
TIGER MART	Gas/diesel	9,766.08
TIMBERLINE BILLING SERVICES LLC	Medicaid billing	313.06
TRUCK COUNTRY OF IOWA	Parts	1,119.43
UNITED FARMERS	Supplies	51.20
WARD'S NATURAL SCIENCE ESTABL	Science supplies	265.30
WEST MUSIC	Supplies	364.83
WOODWIND BRASSWIND	Award	45.96
WYMAN BODYWORX INC.	Repair	735.85
WYMAN'S CARQUEST	Supplies	173.34

Fund Total:**111,289.92****ACTIVITY FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	COFFEESHOP SUPPLIES	9.18
AUDUBON HIGH SCHOOL	TR ENTRY FEE	200.00
CENTRAL IOWA DISTRIBUTING, INC	ATHLETIC FIELD STRIPING MACHINE	174.00
CORNER CONFERENCE ACTIVITIES	JH CONF TR ENTRY FEE/GATE	752.00
DANNCO INC	SUPPLIES	6,592.10
DON'S JOHNS & SEPTIC PUMPING	PORTABLE RESTROOMS	496.00
FARMHOUSE & FLOWERS	GRADUATION FLOWERS	188.00
FIRST NATIONAL BANK	CHOIR ROBES/HOSE REEL/SUPPLIES/SR TRIP	896.72
GRISWOLD AMERICAN	JH MUSICAL AD	28.50
HARTIGAN, TOM	TR STARTER	200.00
HUDL	SUBSCRIPTIONS	8,000.00
LENOX HIGH SCHOOL	TR ENTRY FEE	180.00
MENARDS	SUPPLIES	104.52
MT AYR HIGH SCHOOL	TR ENTRY FEE	110.00
NELSON, SANDRA	REIMB/NHS SUPPLIES	32.46
O'DANIELS, GARY	TR STARTER	200.00
RIEMAN MUSIC	RESALE	1.00
SOUTHWEST VALLEY HIGH SCHOOL	TR ENTRY FEE	100.00
SOUTHWEST VALLEY HIGH SCHOOL	TR ENTRY FEE	110.00
STEINBECK & SONS, INC.	GREENHOUSE HEAT	396.00
TEE BOX, THE	GOLF PRACTICE	60.00
TRI-CENTER HIGH SCHOOL	TR ENTRY FEE	200.00
UNDERWOOD HIGH SCHOOL	TR ENTRY FEE	85.00
WILLIAMS, CYNTHIA	TR STARTER	200.00

Fund Total:**19,315.48****CAPITAL PROJECTS**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
GREAT AMERICA FINANCIAL SVCS	Postage machine lease	125.00
GRISWOLD COMMUNICATIONS	Telephone lease	1,646.57
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,873.17
UMB BANK, N. A.	Fees	300.00

Fund Total:**4,944.74****SCHOOL NUTRITION FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,758.33
BEEBE, TIFFANY	Reimbursement	18.00
BIMBO BAKERIES USA	Bread products	1,341.01
HYVEE FOOD STORES INC.	Food	16.94
MARTIN BROTHERS	Food/supplies	12,928.19
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	504.31

Fund Total:**17,566.78****TOTAL EXPENDITURES:****153,116.92**